

TOP SECRET

September 25, 1971

MEMORANDUM FOR: DR. KISSINGER
THROUGH: AL HAIG
FROM: JON HOWE, DICK KENNEDY, AND
COLEMAN HICKS
SUBJECT: Advance Schedule for October

At Tab A for your consideration is the proposed schedule for October 1971. It is deliberately selective and limited in order to provide flexibility for dynamic factors such as press conferences, last-minute appointments, old friends in town, crisis situations, sensitive appointments and other unforeseen developments. It is not intended to be a firm schedule but rather to provide a framework for advanced planning. A more detailed weekly schedule for approval will be provided each Monday, one full week in advance.

At Tab B is a list of vital issues and problems for October and related schedule items. This document served as the basic planning document in preparing the schedule.

At Tab C is the schedule of NSC related meetings for the next two months.

At Tab D is a breakdown of the advance schedule indicating the per cent of time allotted to various activities.

At Tab E is a sampling of persons you might wish to see. A date is indicated after those few appointments that are reflected on the advance schedule. There will be time for at least one additional appointment on some days; however, this period is being left open deliberately to provide additional flexibility.

At Tab F is a listing of significant events for the month of October.

RECOMMENDATION:

That you approve the attached schedule for advanced planning purposes.

Approve _____

Disapprove _____

ON-FILE NSC RELEASE INSTRUCTIONS APPLY

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